



**West Bengal State Electricity Distribution Company Limited**

(A Govt. of West Bengal Enterprise)

Vidyut Bhavan, Bidhannagar, Kolkata – 700 091

Recruitment & Manpower Planning Cell

**WBSEDCL**

**MINUTES OF PRE-BID MEETING OF THE TENDER COMMITTEE CONSTITUTED  
VIDE OFFICE ORDER NO. MPP/2024/01 DT. 01.02.2024 ON SELECTION OF A  
SUITABLE VIZ. HOSPITAL /DIAGNOSTIC CENTER THROUGH OFFLINE TENDER  
FOR CONDUCTING PRE-EMPLOYMENT MEDICAL TEST OF THE PROSPECTIVE  
RECRUITS UNDER WBSEDCL.**

**Ref:** Tender Notice No.: WBSEDCL/R&MP/NIT/PMT/2023-24/209 Dtd.: 07.03.2024

**Date of Meeting:** 21.03.2024

**Venue:** Conference Room, Block-B, 8<sup>th</sup> Flr., Vidyut Bhavan

As per above Tender schedule a Pre-Bid meeting was held on 21.03.2024 at the Conference Room, Block-B, 8<sup>th</sup> Flr., Vidyut Bhavan.

**The following members of the committee attended the scheduled meeting:-**

1. Sri S.K. Mahato, GM (HR&A)-Planning & Chairman of the Committee
2. Sri. A.C. Sahoo, GM (F & A), Corporate Planning & Member of the Committee
2. Dr. A. Raychaudhuri, CMO & Member of the Committee
4. Sri S. K. Maji, AGM (HR&A), R&MP Cell & Member of the Committee
5. Sri. S. Sengupta, AGM (HR&A), Corp. HR Cell & Member of the Committee
6. Sri. S. Ghosh, Manager (HR&A), R & MP Cell & Member-Convener of the Committee
7. Sri A. Sengupta, Manager (F&A), Corp FA Cell & Member of the Committee

Smt. J. Dutta, Manager (HR&A), ES & ER-II Cell & Member of the Committee could not attend the meeting due to other official engagements.

Further, it was unanimously decided to co-opt AGM (HR & A), RMP Cell as an important resource person (Member) in the Tender Committee.

**The representatives of the following Hospitals/Diagnostic Centers attended the scheduled meeting:**

1. AMRI Hospitals Ltd.
2. CMRI
3. Peerless Hospital

At the outset it may be noted that no written communication/clarification had been received either physically or through e-mail communication from any intending bidder(s) within the stipulated time period as per terms of NIT.

**The following discussions were held in the meeting:**

1. Important points of reference under different sections of NIT were reiterated during the meeting with special emphasis on the Mode of submission of Tender at the Office of GM (HR & A)-Planning physically. Relevant clause(s) of NIT may be referred for further information.

Registered Office: Vidyut Bhavan, Block -DJ, Sector -II, Salt Lake City, Kolkata – 700 091

Company Website: [www.wbsedcl.in](http://www.wbsedcl.in)

CIN: U40109WB2007SGC113473

*Handwritten signature and date: 21/03/24*



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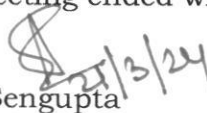
Recruitment & Manpower Planning Cell

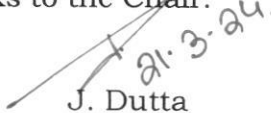
2. If any candidate needs re-examination on a different date, the same should be communicated to WBSEDCL on immediate basis clearly mentioning the reason behind such re-examination. No direct communication with the candidate is permissible.
3. The clause in connection with “Liquidated Damage” [GCC.9.1] shall be read as:-  
“For delay in submission of medical reports within 03 working days from the date of conduct of the PMT, a penalty of ½% (half percent) of the billed amount per week or part thereof shall be deducted in case the overall work is affected for delays in submission of the medical reports by the hospital/diagnostic centre, subject to a maximum of 10 % (ten percent) of the billed amount, which will be recovered from the claim raised by the hospital/diagnostic center.”
4. The e-mail address under clause ITB.25 of NIT shall be read as rmppcell@wbasedcl.in.

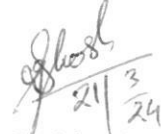
Apart from what has been mentioned above, the Committee unanimously decided to keep all other clauses of the NIT unaltered.

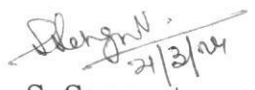
This Minutes of Pre-Bid Meeting should be considered as an integral part of NIT issued vide TENDER NOTICE NO.: WBSEDCL/RMP/NIT/PMT/2023-24/209 dated 07.03.2024.

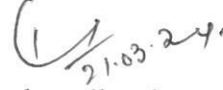
The meeting ended with thanks to the Chair.

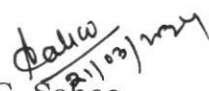
  
A. Sengupta  
MGR (F & A), Corp. Finance  
&  
Member, Tender Committee

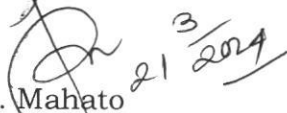
  
J. Dutta  
Manager (HR&A), R&MP  
&  
Member, Tender Committee

  
S. Ghosh  
Manager (HR&A), R&MP  
&  
Member-Convener, Tender Committee

  
S. Sengupta  
AGM (HR & A), Corp. HR  
&  
Member, Tender Committee

  
Dr. A. Raychaudhuri  
Chief Medical Officer  
&  
Member, Tender Committee

  
A.C. Sahoo  
GM (F & A)-Corp. Planning  
&  
Member, Tender Committee

  
S.K. Mahato  
GM (HR & A)-Planning  
&  
Chairman, Tender Committee